



Heather Paul

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References available upon request

Experience

DreamWorks Animation TV Production Coordinator on *She-Ra*

(October 2018 - Present)

- Responsible for design breakdowns, and maintained assets through Shotgun
- Prepped storyboards, leadsheets, xsheets, and designs for shipping
- Coordinated production assistants on various daily tasks
- Scheduled and ran meetings internally and with overseas studios
- Maintained the production schedule between various departments
- Handled retakes and overseas requests quickly and efficiently

DreamWorks Animation TV Production Assistant on *She-Ra*

(October 2016 - October 2018)

- Took extensive notes for scripts, storyboard pitches, and animatic reviews
- Responsible for design breakdowns, and maintained assets through Shotgun
- Conformed storyboards, xsheets, leadsheets, and designs for shipping overseas
- Coordinated with the legal team and executives for quick approvals
- Collected and distributed weekly timecards and paycheques

DreamWorks Animation TV Production Internship on *Puss in Boots*

(September 2015 - April 2016)

- Helped with character and prop callouts for shipping animatics
- Responsible for script breakdowns and animatic accuracy
- Created media for in-office use
- Organized and maintained office workspace

Freelance Storyboards and Illustration

(June 2013 - Present)

- Worked with independent directors to create completed storyboard projects
- Created character designs and illustrations for small print picture books
- Tabled at small conventions

Education

University of California, Los Angeles

- MFA in Animation

Loyola University Chicago

- BFA in Drawing and Painting
- Honors Cum Laude with 3.6 GPA
- Minors in Visual Communications and International Film and Media Studies

Skills

Proficient

- Adobe Creative Suite, Microsoft Office Suite, ShotgunStudio

Knowledgeable

- Final Cut Pro, Maya

Additional Skills

- Traditional and digital drawing mediums. Acting, stop motion, metalworking, storyboarding, and animation